



## **Join our Community Impact Cabinet**

### **Volunteer Opportunity with United Way Halton & Hamilton**

United Way Halton & Hamilton (UWHH) relies on volunteers to drive our mission to improve lives, build community, and ignite action. We are seeking volunteers for one of our core volunteer groups: the Community Impact Cabinet (CIC). The CIC plays a very important role, supporting UWHH's investment decisions and capacity building supports to non-profit agencies.

We are currently recruiting volunteers to support the review of our Annual Report Backs for our 3-year program funding, Feed.

### **Purpose and Role Description**

United Way strives to make our investment process fair, transparent and accountable. As part of this process, we facilitate a community decision-making process about the investment of donor dollars, where a diverse group of community volunteers review applications using United Way's overall investment strategy and established evaluation criteria. The CIC reports to and is supported by the Community Impact Department.

We are currently recruiting CIC members to support the review of our Annual Report Backs for those agencies receiving a three-year Feed grant. Each year, grant recipients report back to United Way on the impact of their supported program in community sharing key impact data points. CIC members will have the opportunity to support United Way in reviewing these report backs, looking at the program impact, and ensuring programming is on track and impactful. Volunteers are important in flagging any inconsistencies or concerns that may present themselves through the reporting, and likewise, experience first-hand, the critical impact of front-line programs to supporting the most vulnerable in our community.

Please note that volunteers should be a resident of and/or have a direct professional base in Halton or Hamilton.

### **Responsibilities**

- Participate as a member of the Impact Cabinet
- Attend orientation/training sessions for Impact Cabinet volunteers
- Acquire a working knowledge of the United Way organization, and its strategic focuses
- Become familiar with relevant policies and procedures, review and evaluation tools
- Attend Impact Cabinet meetings (whether virtual or in person)
- Review funding applications/report backs together with other volunteers with the support of United Way
- Suggest appropriate recommendations to United Way regarding the report back as deemed necessary



## Qualifications

**We are especially looking for individuals with:**

- A desire to serve the community
- A willingness to learn about United Way focus areas and investment process
- Knowledge of the local community, its diversity, issues, challenges and opportunities
- An interest in and knowledge of the non-profit/community service sector
- Lived experience of any social issue aligned with United Way priority areas including but not limited to (poverty, mental health challenges, barriers to inclusion)
- Management and organizational skills
- Experience in group dynamics and team work
- Excellent communication skills
- Experience and knowledge of community development, health and social services, social justice, and community activities and services
- Digital competency to navigate file sharing and survey softwares

## Benefits of Volunteering

Our volunteers enjoy a variety of benefits that make their experience memorable, educational and incredibly fulfilling. You will:

- Put your skills to work for a cause that has broad and deep community impact
- See how donations to United Way address the greatest community needs
- Enhance knowledge of Halton & Hamilton and its social service sector
- Network with other community-minded people and individuals
- Add a rich and rewarding experience to your life

## Time Commitment

Approximately 15-20 hours between February and March 27, 2026. Most of the time will be devoted to reviewing report backs. There will be some group meetings and review periods. Meetings are held virtually and times are scheduled at the predominant preference of the volunteers.

## Come Join the Team!

Volunteers will join a network of leaders who are directly influencing change in our communities. If you are interested in this volunteer opportunity, please contact Shawna Mutton, at [smutton@uwhh.ca](mailto:smutton@uwhh.ca)